

**BY ORDER OF THE COMMANDER
AIR FORCE SPACE COMMAND**



**AIR FORCE SPACE COMMAND
INSPECTION CHECKLIST 32-10**

1 JULY 2002

Civil Engineering

FIRE PROTECTION FLIGHT

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This checklist reflects Command requirements for Civil Engineer Fire Protection units to prepare for and conduct internal reviews.

SUMMARY OF REVISIONS

This checklist has been completely revised and must be reviewed in its entirety. A bar (*) indicates a revision from the previous edition

1. References have been provided for each critical item. Critical items have been kept to a minimum and are related to public law, safety, security, fiscal responsibility, and/or mission accomplishment. While compliance with non-critical items is not rated, these items help gauge the effectiveness/efficiency of the function.

2. This publication establishes a baseline checklist. The checklist will also be used by the Command IG during applicable assessments. Use the attached checklist as a guide only. **AFSPC checklists will not be supplemented.** Units produce their own stand-alone checklists as needed to ensure an effective and thorough review of the unit program. Units are encouraged to contact the Command Functional OPR of this Checklist to recommend additions and changes deemed necessary. See Attachment 1.

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The Civil Engineer

Attachment 1

FIRE PROTECTION FLIGHT

Table A1.1. Checklist.

SECTION 1: FIRE PROTECTION FLIGHT			
<p>MISSION STATEMENT: Provide fire and emergency services to prevent and minimize losses to Air Force lives, property, and the environment occurring in periods of peace, war, military operations other-than-war, and humanitarian support operations. These include both man-made and natural incidents requiring fire protection, rescue, hazardous materials response, and emergency medical responses.</p> <p>NOTE: All references are from AFI 32-2001, <i>Fire Protection Operations and Fire Prevention Program</i>, and National Fire Protection Association (NFPA) Standard 1500, <i>Fire Department Occupational Safety and Health Program</i>, unless otherwise noted.</p>			
1.1. CRITICAL ITEMS:	YES	NO	N/A
*1.1.1. Has the Fire Chief developed and implemented required Risk Management Plans? (AFI 32-2001, para. 2.3)			
*1.1.2. Has a Fire Department Occupational Safety and Health Committee been established? (NFPA 1500, Chapter 2)			
*1.1.3. Are emergency medical response protocols for the fire department approved by the medical care facility commander? (AFI 32-2001, para. 3.3.4)			
*1.1.4. Does the Fire Chief brief functional managers and commanders at least annually on the effectiveness of Fire Prevention and Protection programs and problems encountered? (AFI 91-301, <i>Air Force Occupational and Environmental Safety, Fire, and Health (AFOSH) Program</i> , para. 7.1)			
*1.1.5. Do Fire Chiefs with responsibility for ICBM facilities ensure telephone contact numbers and response capabilities of local fire departments are reviewed and updated annually? (AFI 32-2001_AFSPCSUP1, Attachment 11.)			
*1.1.5.1. Does the Fire Chief ensure Missile Alert Facility, Launch Control Facility, and Launch Facility floor plans, drawings and related documents provided to community fire organizations are properly marked and controlled IAW DODD 5210.83, <i>Department of Defense Unclassified Controlled Nuclear Information</i> ? (AFI 32-2001_AFSPCSUP1, Attachment 11.)			
*1.1.6. Has a comprehensive medical and physical fitness program been implemented? (AFI 32-2001, para. 3.2.2)			

1.1. CRITICAL ITEMS:	YES	NO	N/A
*1.1.7. Has a comprehensive training program been implemented to include a proficiency training program for all rescue team members? (AFI 32-2001, para 3.2)			
*1.1.8. Has a comprehensive vehicle, equipment, and driver's program been instituted? (NFPA 1500, Chapter 4)			
*1.1.9. Are all 3E7X1 team members trained and certified to operate fire protection vehicles and equipment in a chemical/biological environment? (AFI 32-2001_AFSPCSUP1 para 3.2.9.)			
*1.1.11. Are emergency operations and training exercises conducted in a manner that recognizes hazards and prevents accidents and injuries? (NFPA 1500, Chapter 6)			
*1.1.12. Do fire department facilities comply with all legally applicable health, safety, building, and fire code requirements? (NFPA 1500, Chapter 7)			
1.2 NON-CRITICAL ITEMS:	YES	NO	N/A
*1.2.1. Has the fire department prepared a written statement or policy that establishes the existence of the fire department, the services the fire department is authorized and expected to perform, and the basic organizational structure? (NFPA 1500, Chapter 2)			
*1.2.2. Has the Fire Chief established a dedicated rescue team for each shift and determined the minimum number of certified Rescue Technicians and Emergency Medical Technicians required? (AFI 32-2001, IMC 11 July 00)			
*1.2.3. Are facility fire prevention assessments conducted annually (unless required more often by public law or other statutory authority)? (AFI 32-2001, para. 3.4.2)			
*1.2.4. Are AF Forms 218, Facility Fire Prevention and Protection Record , or other automated products used to conduct facility assessments and record results? (AFI 32-2001, para. 3.4.3)			
*1.2.5. Are AF Forms 1487, Fire Prevention Visit Report , or other automated products used to identify fire prevention program deficiencies to commanders? (AFI 32-2001, para. 3.4.4)			
*1.2.6. Does the Fire Chief evaluate fire hazard reports and assign risk assessment codes to fire-related occupational and environmental hazards? Are they coordinated with installation safety officials? (AFI 91-301, para. 2.12)			

1.2 NON-CRITICAL ITEMS (Continued):	YES	NO	N/A
*1.2.7. Does the Fire Chief maintain a file of approved variances to fire related standards for maintenance in the installation master file? (AFI 91-301, para. 2.12.6)			
*1.2.8. Does the Fire Chief maintain a file of AF Forms 3, Hazard Abatement Plan involving occupational fire hazards? (AFI 91-301, para 2.12.7)			
*1.2.9. Does the Fire Chief provide a semi-annual update on the status of unabated hazards and deficiencies to the installation ground safety manager? (AFI 91-301, para. 2.12.7)			
*1.2.10. Is a reserve quantity of agent maintained in the fire station for assigned fire fighting vehicles? (AFI 32-2001, para. 3.3.11)			
*1.2.11. Has the Fire Chief established a bench stock or special level for support equipment necessary to support firefighting operations? (AFI 32-2001, para. 3.1.3)			
*1.2.12. Does the Fire Chief provide consultation and design recommendations regarding firefighting operational requirements? (AFI 32-2001, para. 3.7)			
*1.1.13. Are protective clothing and equipment provided and maintained in accordance with applicable directives? (NFPA 1500, Chapter 5)			
*1.2.14. Does the Fire Chief report all emergency responses IAW the National Fire Incident Reporting System? (DODI 6055.6, DoD Fire and Emergency Services Program , para E2.2. and AFI 32-2001, para. A3.1)			
*1.2.15. Are mutual aid agreements reviewed every two years and revised as necessary? (AFI 32-2001_AFSPCSUP1 para 3.1.7.)			
*1.2.16. Are annual surveys conducted for areas surrounding the base where mutual aid might be requested? (AFI 32-2001, para. 3.1.7.2)			
*1.2.17. Are comprehensive pre-exercise briefings and post exercise critiques conducted for all training exercises? Unannounced exercises conducted with the approval of the Fire Chief are exempt from pre-exercise briefings. (AFI 32-2001_AFSPCSUP1 para 3.2.5)			
*1.2.18. Does the Fire Chief ensure aircraft pre-incident plans are reviewed and validated at least every two years? Facility pre-incident plans will be reviewed and validated every 2 years by the Fire Chief. (AFI 32-2001_AFSPCSUP1 para 3.3.2.1)			

1.2 NON-CRITICAL ITEMS (Continued):	YES	NO	N/A
*1.2.19. Is a comprehensive member assistance and wellness program available for members and their families? (NFPA 1500, Chapter 9)			